

GENERAL CRITERIA FOR FBLA STATE OFFICERS

Before running for FBLA state offices, candidates and their advisers should be aware of the things that winning will involve. They should also secure the cooperation and support from their parents and school administrators for carrying out these responsibilities, particularly regarding travel, absence from school, and expenses involved.

The following items are **general** and apply to **all** officers:

1. Understand that extra-curricular activities should come after FBLA responsibilities. It may be often necessary to give up a desirable activity in order to fulfill your FBLA responsibilities. **FBLA MUST COME FIRST!**
2. Relate to, listen to, and involve your adviser in carrying out your responsibilities.
3. Conduct yourself in a manner that will bring credit and respect to FBLA and to you. Be concerned about the appearance and image you project.
4. Have a commitment to FBLA and its success and be willing to expend the time and effort required.
5. Attend the Executive Council Meeting if it is held preceding Pre-NLC, the Combined State Officer Training for all career and technical student organizations, and Leadership Development Camp.
6. Attend all sessions of the Leadership Development Camp, participate in all program activities, and serve as the student consultant in the appropriate officer class.
7. Attend the FBLA National Leadership Conference.
8. Attend all meetings and serve as an active participating member of the FBLA State Executive Council Leadership Development Camp, in the fall and winter, and at the State Leadership Conference.
9. Attend and actively participate in the activities at the State Leadership Conference.
10. Although the FBLA state treasury pays most of your FBLA expenses, some expenses of carrying out your responsibilities may have to be paid by you and/or your chapter.
11. Prepare yourself so that you can explain FBLA and its program of work to individuals or groups when called upon.

12. Develop a working knowledge of parliamentary procedure.
13. Become familiar with the FBLA Bylaws, purpose and goals, and awards program.
14. Learn the FBLA Creed, Pledge, and Song.
15. Develop the ability and poise to speak before large groups.
16. Encourage chartering of new chapters and reactivation of inactive chapters.
17. Assume responsibility for carrying out specific goals and activities in the FBLA State Program of Work.